



SEATTLE PACIFIC UNIVERSITY
Application for Sabbatical Leave

Section 8.6 of the Faculty Handbook lists eligibility, procedures and criteria for sabbaticals.

Name _____ Program/Department _____

School/College _____

Years of Service at SPU _____ Years Accrued Toward Sabbatical _____

Table with 4 columns: QTR, YR, QTR, YR. Row 1: Previous Sabbaticals (if more than three, list three most recent). Rows 2-4: Blank lines for data entry.

Quarter(s) requested for leave: _____

- One quarter at full pay Two quarters at half pay Two quarters at full pay

Applicant: Submit this sheet and proposal to your dean.

I am attaching a project proposal for sabbatical leave which outlines activities to be undertaken during the leave and describes institutional and/or individual needs that the project addresses (per Faculty Handbook section 8.6.1.6).

Signature of Applicant _____ Date _____

Dean: Submit this sheet and proposal to the Provost.

I have attached a memo indicating my level of support for the proposed sabbatical. I have indicated below the amount of funding that will be required for sabbatical coverage.

Signature of Dean _____ Date _____

Table with 4 columns: Budget line (fund-org-account), # credits, Adjunct or OL rate, Total requested. Rows 1-4: Blank lines for data entry.